

Foundation Board of Fountain Street Church

Minutes of May 17, 2021 meeting

Members present: Carol Townsend, TJ Norris, Bob Chapla, Todd Fettig, Tim Creamer, Lisa Garvey, Charlie Gallmeyer, Nancy Ayres

Members absent: Bill Brunner

Staff present: Melissa Hoezee

Guest present: George Zuiderveen (Governing Board liaison)

- I. Call to Order
 - A. The meeting was called to order at 4:02 p.m.

- II. Approval of Minutes of April 19, 2021, Meeting
 - A. Corrections to the April minutes included:
 1. Noting the ending time at 6:05 p.m.
 2. Changing mentions of "Socially Responsible Investments" or "SRI" to clarify that the Foundation Board had voted to end direct investment in fossil-fuel companies.
 - B. With corrections and clarifications, motion made by Nancy Ayres and seconded by Bob Chapla to approve the minutes. **Motion passed.**
 - C. Next meeting recorder will be: Charlie Gallmayer.

- III. Financial Reports
 - A. Melissa Hoezee submitted the financial report, which was included in the board packet.
 - B. The Foundation's fund balance stands at \$4.3 million. Interest and dividends, January through April, totaled \$10,755.
 - C. Bob Chapla moved to accept, and TJ Norris seconded. **Motion passed.**

- IV. Co-Chair's Report
 - A. Carol Townsend told of her interview with a columnist for the Holland Sentinel. The column, regarding the Foundation Board's decision to divest of fossil fuels, was to publish May 27.

- V. Old Business
 - A. Bill Brunner will make final edits to the trust agreement and share them at the June meeting.

B. Contacting Foundation members:

1. Nancy Ayres said she has encountered outdated phone numbers when trying to call Liberal Legacy Society members. She will mail notes to their last-known addresses.
2. The Committee needs finalized messaging and talking points before reaching out to smaller groups in the church community.

C. From the Visibility Committee:

1. Todd Fettig reported the initial newsletter from the Foundation Board was set to publish May 18. Lisa Garvey of the Foundation Board, and Conor Bardallis and Melissa Hoezee of the staff were extremely helpful in creating this first newsletter. The plan is to publish the newsletter quarterly, but there is no set publication date, so it can publish more or less frequently, depending on needs and capacity.
2. A press release, announcing the Foundation Board's decision to divest of fossil fuels, is written and awaiting input from Governing Board Chair Chip Wall and Acting Senior Minister Rev. Christopher Roe.
3. Conor Bardallis has updated the Foundation Board's page on the Fountain Street Church website, to include a description of the Liberal Legacy Society and an updated form for visitors to make donations.
4. Todd Fettig will reach out to Danny Heck, regarding including on the web page a video of the memorial tiles.
5. Charlie Gallmeyer has drafted a letter to send to Life Members. He will send the letter to Carol Townsend, TJ Norris and Todd Fettig for their feedback.
6. Note: The preferred language is "Foundation Board of Fountain Street Church" when describing our group, to differentiate ourselves from the Governing Board.
7. An outline of the Visibility Report may be found [at this link](#).

D. Other Ongoing Business:

1. Carol Townsend and TJ Norris will meet with Governing Board leadership quarterly. They have been invited to speak at the Governing Board's retreat in June.
2. Kirsten Lundeen, of the Properties Committee, when informed of the Foundation Board's decision to divest of fossil fuels, was pleased to be made aware, Carol Townsend reported.
3. TJ Norris agreed to send Melissa Hoezee a copy of the Investment Agreement, so that it can be archived. TJ also said she would make sure the document clarifies that we are divesting of direct investment in fossil fuels, and that the vague "Socially Responsible Investment," or SRI, is not mentioned.

VI. New Business

A. Annual LLS Reception:

1. Carol Townsend reported that the hope is to have an in-person, churchwide party in September. The Foundation Board would conduct its business at the beginning of the event, and the celebration would follow.
2. Bob Chapla, TJ Norris, George Zuiderveen (Governing Board), and Melissa Hoezee (staff) agreed to plan the reception. TJ Norris is to call the first meeting.

B. Next meeting's location: Melissa Hoezee said the church social hall could be available for an in-person meeting. An online meeting option will be available, regardless.

C. Bell tower work proposals: Melissa Hoezee said May 27 is the deadline for contractors to submit proposals. We might have information regarding those proposals in time for the June meeting.

VII. Adjournment

- A. The meeting was adjourned at 5:04 p.m.

Minutes approved at the June 21, 2021, Foundation Board Meeting.



William Brunner, Secretary