

Foundation Board of Fountain Street Church

Minutes of August 15,2022 meeting

Members present: Nancy Ayres, Bob Chapla, Bill Brunner, Tim Creamer, Chris VanAntwerp, Lisa Garvey, Todd Fettig, TJ Norris, Charlie Gallmeyer,

Member absent: none

Staff present: The Rev. Christopher Roe and Melissa Hoezee.

Guests: none

The meeting was called to order at 4:05 pm by Co-chair Nancy Ayres. The June minutes were approved on a motion by Bill seconded by Bob. September minutes will be taken by Bob.

Financial report: Foundation balance has moved back above four million and stands at approximately \$4,070,000. The church has been notified that a gift of eighty-nine thousand dollars will be received from Mary-Lou Smith's estate. Tim Creamer discussed an accounting issue with the balance sheet. A revised report will be distributed by Melissa after the meeting.

Staff report: Melissa and Rev Christopher are promoting Laura Rikkers to Office Manager. Board members are encouraged to congratulate Laura lrikkers@fountainstreet.org.

Reverend Christopher mentioned the departure of Rev Greta Jo. Bob Chapla and Nancy Ayres attended the first Zoom meeting hosted by Greta Jo to have a dialogue about her decision. Board members are encouraged to attend the second zoom meeting on August 23.

Rev Christopher, Melissa Hoeze, and Tim Creamer departed the meeting to attend the Finance Committee meeting.

Properties Committee: Bill Brunner attended the properties committee meeting last week filling in for liaison Lisa Garvey. Highlights of the meeting include:

- The elevator is out of service due to an electrical problem with the motherboard. Staff is investigating the possibility of repairs, which should cost under a thousand dollars. If the board cannot be repaired and no replacement is found, a major remodel of the elevator may be required to bring it up to current code and put it back in service. The elevator consultant estimates this work to be in the \$100,000 range.
- An evaluation of the twenty-year-old sanctuary lighting is commencing. It has been estimated that new LED lighting would use 20% of the electricity presently needed to run the lights. Data will be collected on the present usage hours and cost of new lighting to facilitate a cost benefit/ payback analysis.
- Progress of the Tower Committee was reported by Win Irwin. No numbers to report yet- OAK is presently purring together bids and estimates. The Properties Committee is

tracking cash flow on their budget. Decisions about fund raising and overall finances will come from the Governing Board/Finance Committee.

Visibility & Communications: Todd reports that the newsletter is coming together for early September publications. The newsletter will include a feature on Loraine Wood, will talk about qualified charitable contributions, and will promote the October 4 event. The postcard invitation for October 4 is being designed by Wayne Sheldon with Todd's input.

Reception committee: Lisa reviewed the work plan spreadsheet/ task list. Table decorations were identified as needing ownership. Chris expressed a willingness to oversee the effort as creative director, with the support of 'boots on the ground'. Nancy, Bob, and TJ volunteered to back Chris up.

Bill will work with Win Irwin to determine if there is benefit in the Foundation promoting the Tower Restoration effort on October 4.

Current church policy makes masks optional. The Foundation will follow the lead of the governing board and church if circumstances change. A confirmation will be made prior to the printing of the postcard invitation

All foundation Board members are on the event cleanup crew.

September 24 Workshop: Event will run from 8:30 AM until noon at the church. T.J. is working on an agenda. Current topic ideas include:

1. Setting milestones
2. Messaging to different age groups
3. Potential to use *Free Will* software as a tool to facilitate estate gift conversations
4. Strategies to coordinate working toward the \$10,000,000 Foundation goal in harmony with the annual pledge campaign and special capital campaigns.

New Business: 2023 Foundation Board. Charlie and Bob are completing their first term and will be approached about staying on board for a second term. Lisa will complete her second term and leave the board at the end of 2022. The Board will need replacements on the investment committee and as the properties committee liaison.

Next meeting will be at the church on September 19 at 4 pm. Zoom attendance using the church's "OWL" system will be facilitated.

Meeting adjourned at 5:15 PM

Minutes approved at the September 19, 2022 Board of Trustees meeting.


William Brunner, Secretary