

## **Foundation Board of Fountain Street Church**

Minutes of November 21, 2022, meeting

**Members Present:** Nancy Ayres, TJ Norris, Liz Bullock, Bill Brunner, Bob Chapla, Todd Fettig, Charlie Gallmeyer, Lisa Garvey, Chris VanAntwerp.

**Staff present:** The Rev. Christopher Roe, Melissa Hoezee.

**Guests:** George Zuiderveen (Governing Board Liaison)

- I. Meeting called to order by Nancy Ayres at 4:01 p.m.**
  - A. TJ Norris announced that she has decided not to serve as co-chair in 2023.
- II. Minutes of the October 17, 2022, meeting were approved. Moved by Ayres, seconded by Chapla.**
  - A. Fettig takes notes for the November meeting.
  - B. Gallmeyer takes notes for the December meeting.
- III. Foundation Board member terms, to begin in 2023.**
  - A. Appointed by the Rev. Roe: Bullock, first term; and Chapla, second term.
  - B. Elected by the congregation: Gallmeyer, second term.
  - C. Nominated for approval by the Governing Board: Patrick Eaman, first term.
- IV. Financial reports, presented by Hoezee.**
  - A. Month-to-date, the Foundation received \$6,750 in gifts and recorded one new lifetime member.
  - B. As decided during the October meeting, money from the Foundation checking account in excess of \$10,000 was transferred to Midwest Capital.
  - C. The Foundation fund balance stands at \$3.98 million.
  - D. At the suggestion of Ayres and Chapla, Hoezee agreed to:
    1. Track donation amounts separately from the overall fund amount.
    2. Track year-over-year donations, separating out estate gifts, Liberal Legacy Society gifts, and amounts for memory tiles.
    3. Pull 10 years of data.

## **V. Reports**

- A. Co-chair report, presented by Ayres.
  - 1. The co-chairs had their quarterly meeting with the Governing Board leadership.
  - 2. The Foundation's annual report was submitted to church staff to include in FSC's annual report.
  - 3. Ayres made a presentation about the Foundation at the church's annual meeting.
  - 4. The co-chairs had their quarterly meeting with Midwest Capital Advisors.
- B. Properties Committee, presented by Garvey.
  - 1. Brunner or Eaman will take over for Garvey as liaison to the Properties Committee, as Garvey's term expires.
- C. Governing Board Liaison, presented by Zuiderveen.
  - 1. Nothing specific to report.
- D. Staff report, presented by the Rev. Roe.
  - 1. The church is seeing growth in the Character School, which is up to 45 children. New staff has been hired to help in classrooms.

## **VI. Goals Committee Reports**

- A. Increasing membership and gifts, presented by Chapla.
  - 1. Chapla reported:
    - a) Three new life members this year.
    - b) Five new estate members, reaching 50 total.
    - c) Two new annual members.
    - d) A total of 60 Liberal Legacy Society members now.
  - 2. Ayres and Chapla offered to review the records, to see which LLS members haven't yet made 2022 contributions.
- B. Visibility, presented by Fettig:
  - 1. A Foundations newsletter will be published in December.
  - 2. Ayres offered to create a spreadsheet to help us collect and sort feedback that we hear from congregants and stakeholders.
- C. Outreach, presented by Brunner:
  - 1. Brunner reminded board members to make connections with the groups we agreed to contact. He will email the list to everyone.

## **VII. Old business**

- A. Bell Tower update, presented by Brunner.
  - 1. Work to determine the scope of the needed repairs remains on track.

- B. Open action items from the fall workshop, presented by Ayres.
1. Invite past members to participate in our call nights. This is in progress.
  2. Write thank you notes to family members of estate donors. This has been done.
  3. Host a table in the Social Hall after Sunday services. When and how often are to be determined.
  4. Plan an event for the spring.
  5. Establish goals to measure our progress toward reaching \$10 million, focusing on variables that we can influence and less on market performance, over which we have no influence. Ayres and Chapla agreed to draft goals for the board's consideration.

VIII. **Next meeting, 4 p.m. December 19, will include departing board members and new board members. A social gathering will follow a short meeting.**

**Meeting adjourned at 5:13 p.m.**

**Approved by Foundation Board, December 19, 2022.**

A handwritten signature in blue ink, reading "Bill Brunner", is written over a horizontal line.

Bill Brunner, Board Secretary